

Privacy policy

In order to provide you with the highest standard of dental care, this practice is required to collect personal information from you. This information covers basic details such as your name, address and telephone numbers but it is also necessary for the Dentist to obtain from you details regarding your general health and past medical or surgical procedures. Without this general health picture, your Dentist is unable to plan your care properly.

Naturally, some of this information is of a personal nature and some of it might be regarded as 'sensitive' and not the sort of information you would wish to be unnecessarily disclosing to others.

We value the need to safeguard this information and, in accordance with the principles laid down in privacy legislation and the guidelines issued by the Australian Dental Association, we would like to assure you that:

- This information will only be used by the treating Dentist in order to deliver your care at the highest level.
- It will not be disclosed to those not associated with your treatment, without your consent.
- You may seek access to the information held about you and we will provide this access without undue delay. This access might be by inspection of your dental records at the time of appointment or be special access or copying of information at other times.
- There will be no charge made for requesting this information but there may be fees levied to cover the cost associated with the processing of this request or the copy of information.
- We will take reasonable steps to ensure that at all times the details we have about you are accurate, complete and up to date.
- We will take reasonable steps to protect this information from misuse or loss and from unauthorised access, modification or disclosure.
- Our staff are trained to respect these principles at all times.

If you have any questions regarding the information we collect from you and hold in your dental records, please do not hesitate to ask us. We are acting in your interest at all times. If you would like a copy of this policy please ask our reception staff.